

Stay™ | AT A BELLSTAR RESORT

# Stay™ | INSPIRED

Bellstar Resorts presents  
*Event Planner 2010*

**BLACKSTONE**  
MOUNTAIN LODGE

  
**MYSTIC  
SPRINGS**  
CHALET & HOT POOLS

  
**CANMORE  
CROSSING**

 **FIRE MOUNTAIN**  
Lodge

  
**LODGES**  
AT CANMORE



Stay INSPIRED with Bellstar Resort's unique twist to your conventional meeting venues with our 5 resorts in Canmore, Alberta. Move out of the big city to meet in the middle of the majestic of the Rocky Mountains.

Bellstar Canmore's meeting rooms are perfect destinations for company board meetings, small conferences or retreats. Our specialized on-site Group Sales Coordinator will assist you with your meeting planning to ensure that the organizers are also able to enjoy the experience, luxury and charm of a Rocky Mountain meeting.

To learn more about having your meeting, conference or retreat with Bellstar Resorts in Canmore please contact Bellstar's Sales Office via email at [sales@bellstar.ca](mailto:sales@bellstar.ca).

We also invite you to visit our website at [www.bellstar.ca](http://www.bellstar.ca) for full resort information and to view our photo gallery.

We look forward to welcoming you and your group to Canmore!



*Thank you for your interest in Bellstar Resorts in Canmore*

Few meeting locations offer the charm and elegance of Bellstar's Canmore Resorts. Here, you will experience the true meaning of a "destination meeting" – spectacular scenery, unique meeting spaces, first class catering, on-site spa services and a fantastic four-season playground offering world class golf, dining, and enrichment activities just steps from your room.

Bellstar's meeting spaces offer groups up to 70 delegates a unique variety of choices such as: a 950 sq ft meeting room with natural lighting and attached outdoor patio, and an urban 1,200 sq ft Penthouse at Blackstone Mountain Lodge; an intimate meeting room with gas fireplace at Mystic Springs Chalets & Hot Pools; or a small boardroom at Fire Mountain Lodge.

For larger groups and conventions, Bellstar is proud to partner with Silvertip Golf Resort to provide all on-site conferencing services with accommodation at your choice of Bellstar Resort. For more information on Silvertip Golf Resort please visit [www.silvertipresort.com](http://www.silvertipresort.com) or inquire with Bellstar's Sales Manager.

Each of our five Canmore Resorts have luxurious condo-style suites featuring a full gourmet kitchen, dining area, living room with fireplace, TV, CD and DVD player, a balcony or patio, as well as spacious bedrooms and bathrooms with AVEDA amenities.

Blackstone Mountain Lodge and Mystic Springs Chalets & Hot Pools offer on-site spa services provided by Verde Day Spa. Blackstone, Mystic and The Lodges at Canmore have a year-round outdoor heated pool, hot tub and a fitness centre; while Fire Mountain Lodge and Canmore Crossing feature a fitness room and an outdoor heated hot tub for soaking under the stars.

Whichever resort you choose, Bellstar will work with you to ensure your meeting or event is talked about for years to come!



## This Package includes:

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  - Mystic Springs Riverstone Hall
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## Meeting Spaces – Let your creativity take over

Whether choosing a meeting space for your company retreat, visioning session, conference, family reunion or any other special gathering, Bellstar's Canmore resort have the perfect meeting place for your group.

Events of different sizes can be held at various locations at the Resorts in Canmore: Blackstone Mountain Lodge Meeting Room, Blackstone Mountain Lodge Penthouse, Riverstone Hall at Mystic Springs Chalets & Hot Pools or the Tinder Box Boardroom at Fire Mountain Lodge.

Booking your meeting space at any of Bellstar's Canmore resorts includes set-up and removal of tables and chairs, full day coffee and tea service, white linens, napkins, complimentary wireless internet, pens and note pads.

### **Blackstone Mountain Lodge Meeting Room (indoor) 950 sq. ft.**

With a wall of natural lighting and access to our outdoor mountain courtyard, Blackstone's meeting room is perfect for your group to break and take in some fresh air. This meeting room features built in surround sound, a podium, complimentary wireless internet. With capacities up to 80, Blackstone is the ideal place for corporate functions, retreats and social gathering.

**Capacity: Theatre – 70 people**

**Classroom – 40 people**

**Boardroom – 30 people**

**U-Shape – 30 people**

**Reception – 80 people (standing reception only)**

**Banquet – 70 people**

### **Blackstone Penthouse Suite (indoor) 1,800 sq. ft.**

Meet in style. The Penthouse, located on the top floor of Blackstone Mountain Lodge, is the pinnacle of luxurious spaces. With capacity for up to 18 people board room style, the Penthouse is the perfect spot for executive board meetings, annual succession planning or work task force meetings.

The Penthouse will also accommodate up to 40 people reception style for a wine and cheese meet and greet reception.

**Capacity: Boardroom – 18 people**

**Reception – 40 people (standing reception only)**



### **Mystic Springs Riverstone Hall (indoor) 800 sq. ft.**

Our function/meeting room boasts vaulted ceilings, a river rock fireplace, outstanding mountain views and plenty of natural light. Riverstone Hall comfortably accommodates 30 people seated in various set ups and up to 50 people reception style.

**Capacity: Theatre – 40 people**

**Classroom – 20 people**

**Boardroom – 18 people**

**U-Shape – 20 people**

**Reception – 50 people (standing reception only)**

**Banquet – 30 people**

### **Tinder Box Room at Fire Mountain Lodge**

With views of the Rocky Mountains, this intimate venue is the ideal location for an executive board meeting or creative break-out space.

**Capacity: Boardroom – 8 people**



## Bellstar Catering & Conferencing Partners

Bellstar Resorts in Canmore is proud to partner with Silvertip Golf Resort as our preferred in-house caterer. Silvertip will provide your group with a first class dining experience in any of Bellstar's Meeting Spaces.

Bellstar's on-site Groups Sales Coordinator will coordinate your groups food & beverage details and liaise with Silvertip to ensure all your needs are taken care of.

Alternatively, Bellstar Resorts in Canmore offers all group receptions the option of self catering. We will allow your group to bring in your own outside food into any Bellstar Meeting Space at no additional charge. If you are providing alcoholic beverages for your guests, you are responsible for the purchase of your own liquor license.

For more information on Bellstar's Catering please contact your Group Sales Manager.

### **Silvertip Golf Resort**    [www.silvertipresort.com](http://www.silvertipresort.com)

When it comes to arranging grand occasions, formal gatherings, conferences, social events and weddings, Silvertip Golf Resort brings a personal touch to your event that is unparalleled. Over 11,000 square feet of function space with 7 function rooms that can accommodate from 3 to 300 people including our 3,300 sq ft Pavilion. For more information on Silvertip Golf Resort visit the website above or inquire with Bellstar's Group Sales Manager.

### **Cornerstone Theatre & Restaurant**    [www.thecornerstonetheatre.com](http://www.thecornerstonetheatre.com)

Creative dinner theatre by night, meeting space by day, this unique venue can accommodate up to 300 people for the event of your choice including meetings, wedding, team-building events and reunions. For more information on Cornerstone Theatre & Restaurant please visit the website above or inquire with Bellstar's Sales Office.



## Meeting Space Rental Fees \*

<b>Meeting Space</b>	<b>Day Rental</b>	<b>24 Hour Rental</b>
Blackstone Mountain Lodge Banquet Room	\$500	n/a
Penthouse Suite at Blackstone Mountain Lodge	Nightly Seasonal Selling Rate	
Riverstone Hall at Mystic Springs Chalets & Hot Pools	\$400	n/a
Tinder Box at Fire Mountain Lodge	\$150	n/a

## State of the Art Audio Visual

Blackstone Mountain Lodge and Mystic Springs Riverstone Hall are both equipped with complimentary high-speed wireless internet connectivity; innovative audio-visual equipment provided by In-land AV. A high quality surround sound system is also included at Blackstone.

The cost for use of audio-visual equipment is detailed below. Additional technical support and equipment is available through In-Land AV and may be pre-arranged upon request.

<b>LCD Projector</b>	<b>\$ 225</b>
<b>Wired Mic</b>	<b>\$ 30</b>
<b>4 Channel Mixer</b>	<b>\$ 45</b>
<b>Powered Speakers w/stand each</b>	<b>\$ 45</b>
<b>8' Tripod Screen</b>	<b>\$ 35</b>
<b>8' Tripod Skirt</b>	<b>\$ 6</b>
<b>6' Tripod Screen</b>	<b>\$ 25</b>
<b>6' Tripod Skirt</b>	<b>\$ 6</b>
<b>Flipchart with Paper</b>	<b>\$ 35</b>
<b>Direct Box / computer Audio kit</b>	<b>\$ 20</b>
<b>DVD Player</b>	<b>\$ 40</b>
<b>26" LCD Flat Screen TV/Monitor</b>	<b>\$ 95</b>

Other equipment also available upon request.

\* All prices are on a per day basis and do not include 5% GST.



## Luxurious Rocky Mountain Accommodations

Each of our 5 Canmore Resorts have luxurious condo-style Suites featuring a full gourmet kitchen, dining area, living room with fireplace, TV, CD and DVD player, a balcony or patio, as well as spacious bedrooms and bathrooms with AVEDA amenities.



### **Blackstone Mountain Lodge**

Blackstone is an elegant mountain retreat highlighted by a decidedly urban feel. With contemporary design, upscale amenities and spacious, 123 beautifully appointed Hotel Rooms, 1, 2 and 3-Bedroom suites, this Canmore accommodation offers an elevated mountain getaway. On-site spa service provided by Verde Day Spa, an outdoor heated pool, hot tubs, fitness centre and games room make this Canmore's top resort.



### **Mystic Springs Chalets & Hot Pools**

Canmore's favorite boutique resort. Enjoy the Rockies in style in Mystic Springs' 44 spacious 2-Bedroom chalets wrapped around a welcoming courtyard. Since opening in 2003, Mystic Springs has received rave reviews from its guests, thanks to luxurious chalets, Canmore's largest outdoor hot pool, concierge services, meeting and reception space, on-site spa treatments from Verde Day Spa and of course, genuine Rocky Mountain hospitality.



### **Fire Mountain Lodge**

Fire Mountain Lodge is Canmore's hottest new resort. This warm and inviting 24-condo luxury resort offers privacy, space, style and everything you need to kick back and relax. Fire Mountain Lodge offers 2 and 3-Bedroom suites, with rich interiors and an intimate setting. Each condo has a private entrance and is two levels for additional privacy; each has a balcony or patio with BBQ to enjoy great Canmore views.



### **The Lodges at Canmore**

The Lodges at Canmore offer the convenience of a hotel with the subtleties of your own vacation condo. This family-friendly condo-only resort features 1 and 2-Bedroom unique units, an outdoor heated pool, hot tubs, a fitness centre, a central BBQ area and underground heated parking. All this plus the awe-inspiring views of the Rocky Mountains!



### **Canmore Crossing**

Canmore Crossing is conveniently located just a steps from the town's finest shops, grocery stores, galleries and restaurants. Featuring increased privacy for guests, 1, 2 and 3-Bedroom full-sized apartment-style condo rentals, roof-top hot tubs and check-ins managed through The Lodges at Canmore.



## Add some Extras to your Stay

Upgrade your stay at your favorite Bellstar Resort to make it extra special by including one of the following additions in your accommodation package:

**Add some Luxury:** A bottle of Sparking wine upon arrival and a box of decadent local truffles from Le Chocolatier.

**Upgrade to Elegance:** A bottle of sparkling wine, an aromatherapy gift bag from Verde Day Spa, 2 bottles of Pellegrino water and a box of decadent local truffles from Le Chocolatier.



## Canmore, Alberta - Area Activities

### Silvertip Golf Resort **www.silvertipresort.com**

Golf on the Roof of the World - With 600 feet of elevation change, playable from an approachable 5,000 yards to an awesome championship 7,300 yards, Silvertip golf course in Canmore, Alberta is a "must play" course. Whether you drive up for the day from Calgary, Banff or Kananaskis or book a stay-and-play golf vacation, Silvertip is a luxury golf experience that will excite and exhilarate.

### Gear Up Mountain Rentals **403.678.1636 www.gearupsport.com**

Bicycles and all your necessary seasonal sporting equipment are available for rent.

### Canmore Caverns

**403.678.8819 www.canadianrockies.net/wildcavetours/**

Explore the exciting underground world of Rat's Nest Cave under Grotto Mountain near Canmore. Twisting passages and chambers of stalactites and stalagmites. 6-hr Adventure Tour with 18 m (60 ft) rappel-climb and traverse large and narrow passages plus the Laundry Chute.

### Snowy Owl Sled Dog Tours **403.678.4369 www.snowyowltours.com**

### Wapiti Sports & Outfitters – Summer Only

**403.678.5550 www.wapitisports.com**

Guides offer Walk & Wade and Float & Wade trips for beginners to advanced on the Bow River, famous for brown trout. Waders, fly/spin cast gear and Clackacraft drift boats provided. Trips to the Spray and Kananaskis Lakes aboard covered 200 hp 22 ft (7 m) boats with fish finders, downriggers and tackle-jig, cast or troll for lake, bull and rainbow trout. Learn to fish and family oriented trips available. Complete tackle and fly shop.

### Alpine Helicopters **403.678.4802 www.alpinehelicopter.com**

Depart Canmore heliport and explore the remote, spectacular worlds of Spray Lakes, Royal Canadian, Assiniboine Glacier and see Goat and Sundance ranges or fly to a high alpine meadow with 3-4 hr guided walk.

### Skiing

Ski Big 3: Banff Norquay, Banff Sunshine or Lake Louise

**1.877.754.7080 www.skibig3.com**

Nakiska Resort **1.800.258.7669 www.skinakiska.com**



## Canmore, Alberta - Area Activities (continued)

### HIKING – Canmore & Area

Discover the miles of breathtaking wilderness hiking trails in the Bow Valley. From short walks, to full day hikes, to overnight excursions, the options are boundless.

Hiking Trails can include: Barrier Lake Trail, Bow Fall Trail, Eau Claire Interpretive Trail, Heart Creek Trail, Johnston Canyon (Upper and Lower Falls), Tunnel Mountain or Wedge Pond Loop Trail.

### Horseback Riding

Explore Kananaskis Country, north east of Canmore, on horseback. Guided trips are provided by a number of reputable companies.

**Cross Zee Ranch 403.678.4171**  
**[www.canadianrockies.net/crosszeeranch/](http://www.canadianrockies.net/crosszeeranch/)**

**Boundary Ranch Kananaskis Village**  
**403.591.7171 [www.boundaryranch.com](http://www.boundaryranch.com)**

**Brewster's Kananaskis Guest Ranch**  
**403.673.3737 [www.kananaskisguelstranch.com](http://www.kananaskisguelstranch.com)**

**Yamnuska Mountain Adventures 403.678.4164 [www.yamnuska.com](http://www.yamnuska.com)**

Guided day and multi-day hiking, backpacking, glacier traverses, ice and rock climbs, hut-to-hut trips and mountaineering courses with certified ACMG guides. Scheduled and private excursions in Kananaskis, Canmore, Banff, Lake Louise, Yoho, Kootenay, Mt Robson, Mt Assiniboine and Icefields Parkway area. No experience necessary.

### Banff Adventures Unlimited

**1.888.293.8687 [www.banffadventures.com/snowmobile.html](http://www.banffadventures.com/snowmobile.html)**

Unforgettable tours in the Rockies west of Banff and Yoho parks. Spectacular waterfalls, historic trappers cabins, and opportunities to see wildlife. Half and full day rates include shuttle, suits, boots, helmets, gloves and western-style buffet lunch. Upgrades to powerful 600cc and 700cc sleds. Overnight, custom and group tours.

Contact your Group Sales Coordinator for booking details or more activity information.



## Canmore, Alberta - Area Activities (continued)

### Inside Out Experience Adventures

**1.877.999.7238 [www.insideoutexperience.com](http://www.insideoutexperience.com)**

Enjoy exciting adventures such as whitewater rafting, mountain biking, hiking and horseback riding with professional and knowledgeable guides. Half-day, full-day, multi-day and combination tours are available as well as corporate day adventures, team building and first aid programs.

### Team Building and Facilitation [www.pcfl.com](http://www.pcfl.com) **1-800-661-9400**

The professional facilitators at Pacific Center for Leadership provide team building and leadership development through outdoor team challenges, personality type inventory tools and focused discussions. Go beyond “just fun” to gain lasting insights which build team trust, collaboration and improve results.

### Adventure Ropes Course [www.pcfl.com/nakodaropes](http://www.pcfl.com/nakodaropes) **403-609-8569**

Jump, zip, climb and traverse your way to a memorable experience on this multi-faceted adventure ropes course, located at Nakoda Lodge. Challenge yourself on this dynamic course that allows you to choose your own level of “going for it”! Minimum age of 8 years old.

Contact your Group Sales Coordinator for booking details or more activity information.



## Bellstar Canmore Policies

### Group Guest Room Deposit

Bellstar Hotels and Resorts Canmore offers groups with a minimum of ten units per night or more preferred guest room rates for accommodation at all five of Bellstar's Canmore resorts.

For more information on group guest room blocks, please contact Bellstar's Sales Office via email at [sales@bellstar.ca](mailto:sales@bellstar.ca).

**Payment Policies & Procedures:** Bellstar Canmore offers groups two types of payment options, Individual Pay Own or all charges to be allocated to a Master Account with the final bill due at check out.

**Individual Payment:** Upon reservation confirmation, Bellstar requires the first night room and taxes to be paid. Upon check in, credit card pre-authorization is required and the remainder room amount, if any, will be due upon check out of resort.

**Group or Master Account Payment:** Groups who will be paying by a master account (one bill) upon check out can have the option of paying room and tax only or all charges for all guests. Your Group Sales Manager can take care of these details upon contract signing.

**Deposit and Payment Schedule:** All groups are required at time of contract signing to give a deposit to secure group block. Deposit amount will be determined by your Group Sales Manager during negotiation of your group contract.

If your group is Individual Payment, the deposit will be applied to the organizers room and/or meeting space rental. For groups with a Master Account the deposit will be applied to the total final bill.

**Cancellation Policy:** When the Hotel commits to reserving a block of its rooms for your use, your room nights are removed from the Hotel's inventory and are unavailable to be sold to others. The Hotel then makes financial commitments based on the revenues expected to be realized from the sale of guestrooms in connection with the group. Therefore it must be understood and agreed that cancelling your entire room block reservations may expose the Hotel to losses. Accordingly, the following Cancellation Policy is included as part of this agreement. The general intent of this provision is to provide compensation for the Hotel's actual losses that result directly from Cancellation taking into account the Hotel's duty to mitigate its damages should a cancellation occur.

<b>Number of Days Prior to Arrival Date</b>	<b>Cancellation Penalty</b>
0 – 30 days	100% of Total Room & Tax
31 – 45 days	1st Night Room & Tax



## Canmore Property Policies

- All Bellstar's Resort common areas are non-smoking.
- Check-in time is 4:00 p.m. Check-out time is 11:00 a.m.  
If any rooms are not vacated by this time, the individual will be responsible for the late charge, unless prior arrangements are made with the Resort's management.



## Canmore Meeting Snapshots





## Canmore Meeting Snapshots

